



NATIONAL UNIVERSITY OF MODERN LANGUAGES
PESHAWAR CAMPUS

JOB OPPORTUNITIES

Applications are invited for the Staff posts **ON CONTRACT** basis in the following disciplines for **NUML Regional Campus Peshawar**.

Department/Specialization	Minimum Qualification and Experience
Office Assistant (on contract)	Bachelor with minimum 2 years relevant experience in public or private sector organization. Preference will be given to:- <ul style="list-style-type: none">• Experience of University or Educational Institutions.• Proficiency in computer handling especially MS Office.
Computer Operator (Contract)	Graduate with one year Certificate/Diploma in atleast one computer language from a Recognized Institute with at least 3 years relevant experience. Preferably has good knowledge of Networking/IT.
LDC (on contract)	Intermediate with typing speed of 30 wpm. Preference will be given to:- <ul style="list-style-type: none">• Experience of University or Educational Institutions.• Proficiency in computer handling especially MS Office.
Driver (on contract)	<ul style="list-style-type: none">▪ Category: HTV, LTV, Cars▪ 5 years experience with valid driving license. Retired Army Persons with staff car driving experience may also apply.

CONDITIONS

1. Interested candidates may apply on prescribed faculty application form alongwith detailed CV and attested photocopies of all educational documents, professional experience certificates, copy of CNIC and two recent photographs. Application complete in all respect should be sent through courier to **Regional Director NUML Peshawar Campus, 36-B, Chinar Road, University Town, Peshawar**.
2. Job Application Form can be downloaded from <https://numl.edu.pk/jobs/all>
3. **Application must reach NUML Peshawar by 13-03-2023.**
4. Incomplete applications or applications submitted by hand/email or received after due date will not be entertained.
5. Decision of the University shall remain final in all cases and only Shortlisted Candidates will be called for test/interviews.
6. No TA/DA is admissible.

Regional Director Peshawar
Tele: 091-9218380